

DEVILS LAKE WATER IMPROVEMENT DISTRICT

Taft Hall
1206 SE 48th St.
Lincoln City, Oregon
and via zoom

May 14, 2026

MINUTES

DLWID Regular Monthly Board Meeting

1. **Called to order at 6:42 pm** by President Tina French,
2. **Roll Call:**
Board members present: Dayton Mays, Susan Elworth, Tina French, Keith Fowler
Board members absent: Bob Stolberg
Staff present: Boone Marker, Lake Manager
3. **Approval of May Consent Agenda and April 9, 2026 Board Meeting Minutes**

Discussion: none

MOTION: Moved by Tina French, seconded Dayton Mays, to approve the May Consent Agenda and minutes of the April 9, 2026 meeting, as presented.

Voting: Dayton Mays – yes; Tina French – yes; Keith Fowler – yes; Susan Elworth – abstained; Bob Stolberg - absent

Motion passed 3.-0

4. **Approval of Monthly Financial Reports – April 2026**

Discussion: Tina asked about the negative balance showing in the checking account, and that should be checked with Cameron. Otherwise, no questions

MOTION: Moved by Dayton Mays, seconded Tina French, to approve the April 2026 financial reports.

Voting: Susan Elworth – yes; Dayton Mays – yes; Tina French – yes; Keith Fowler – yes; Bob Stolberg - absent

Motion passed unanimously.

5. **Public Comment on Agenda Items:**

Discussion took place about additional aerators on the lake. Tina said that after getting Blue Heron sold, dredging done, then other projects can be taken on. Discussion of how well the aerators are working. Tina said that she saw sandy bottom on the lake. Others agreed that the state of the lake is great.

6. DLWID Handbook Update – Paid Leave Oregon

Discussion: Employee Handbook was discussed, with the addition of a Paid Leave Oregon section. Tina asked about state funds. Tina and Boone discussed how the paid leave Oregon works and how he plans to use it.

MOTION: Tina French moved to update the DLWID employee handbook to add the Paid Leave Oregon section. Susan Elworth seconded the motion.

Voting: Susan Elworth – yes; Dayton Mays – yes; Tina French – yes; Keith Fowler – yes; Bob Stolberg - absent

Motion passed unanimously.

7. Blue Heron Landing Addendum

Discussion: Discussion took place about buyer's request to extend closing date from April 30 (120 days), asking for extension of 90 days without the \$25,000 fee, due to costs of due diligence. Discussion of due diligence work done. Discussion of future use of the property, and reasons for purchase. Discussion took place about the chance of buyer backing out. Extension would take closing until end of August.

MOTION: Moved by Susan Elworth, seconded by Tina French, to accept buyer's addendum to sale agreement for Blue Heron Landing. without the non-refundable \$25,000 in the sales contract, for a 90-day extension.

Voting: Susan Elworth – yes; Dayton Mays – yes; Tina French – yes; Keith Fowler – yes; Bob Stolberg - absent

Motion passed unanimously.

8. Water Sampling Quotes

Discussion: Boone said that the bid from Spherros was \$19,600 for three samples/week for 8 weeks with no shipping costs. They came back with a discount at \$16,054. They take two weeks for results, or \$100 expedited. Bend Genetics, in California, does four tests instead of three, at \$575 for 3 samples per week. They charge \$172 per week for shipping. He said that there is a difference of \$878 between the two companies. Boone suggested working with both companies to see which works better. There was discussion of coolers and methods of shipping. Money is currently in the budget for June. Expenses in July and August will come from upcoming budget. Tina suggested using Bend Genetics.

MOTION: Tina French moved, Keith Fowler seconded, to use Bend Genetics for water

sampling this summer.

Voting: Susan Elworth – yes; Dayton Mays – yes; Tina French – yes; Keith Fowler – yes; Bob Stolberg - absent

Motion passed unanimously.

9. Invitation to Bid Draft

Discussion: Tina said she thought it looked good. Discussion took place about the due date. Susan suggested additional selection criteria, including distance from Lincoln City, no environmental or CCB violations, and how they will coordinate with the City's project. Susan will help Boone with changes.

Discussion of putting this out to bid prior to next regular meeting, or nominating a board member to approve before sending. Susan was appointed to approve the Invitation to Bid, after SDAO approval.

MOTION Tina French moved, Dayton Mays seconded, to appoint Susan Elworth to work with Boone on the Invitation to Bid and submit it

Voting: Susan Elworth – yes; Dayton Mays – yes; Tina French – yes; Keith Fowler – yes; Bob Stolberg - absent

Motion passed unanimously.

10. Staff Report

District Projects & Operation

Devil Lake Aquatic Vegetation Management & Water Quality

- Spheros: Quoted for \$19,600 for 8 weeks (3 locations) to sample microcystin, anatoxin-a, and saxitoxin. These are the toxins OHA recommended for regular testing. Spheros offered 10% discount - \$16,054. Spheros doesn't charge for shipping.
- Bend Genetics, LLC: Quoted \$13,800 for sampling. They provided testing for all four cyanobacteria - \$575 per sample, have a 4-day turnaround or expedited for quicker results. This company is located in Sacramento. Shipping \$172+ per week.
- Applying for STCCF to help offset these testing services. This application is ready to be sent for the next application period, July 1 and awarded July 31. Must include a quote/invoice with application.
 - Oregon State Parks treated Yellow Flag Iris on the shoreline and riparian areas on May 7th. Will complete the treatment on May 20th.
 - Fuel spill on May 8th at Brown Bear. Coordinated with NLFR, DEQ, State Parks. NLFR spread absorbent throughout the parking lot, DEQ recommended letting it evaporate.

Discussion: Boone responded to a fuel spill at Brown Bear. Discussion took place about absorbent pads and the need for Boone to have some.

Blue Heron Landing/Marina

- BHL Sale – Update
 - Buyer provided May update on 5/4/25.
- Further developed conceptual materials.
- Topographical survey has been completed.
- Developed initial budgets and projections for the project.
- Started initial discussions with potential development contractors.
- Discussions began with potential stakeholders for the project.
- Served notice to extend the due diligence period – requests waiving of additional funds.
- Buyer found most terms and conditions for dock lease feasible. Will be willing to sign at the end of due diligence through the current DSL agreement of 2034.

Discussion: This item was acted on earlier in the meeting.

Devils Lake Flood Protection & Dredging Project

- JPA permit application progress:
 - We have received approval from Department of State Lands. ✓
 - USACE has approved our renewal of our no-test determination. ✓
 - DEQ 401 permit application has been submitted. DEQ said once they receive the LUCS/CUP from the City they will approve our permit. This permit will be the last to be approved as it requires a CUP from the city, flood development permit, and natural resource development review.
- LEI submitted updated CUP to the city on 3/16.
 - Will attend Planning Commission meeting on June 16th to discuss our project. If they approve our project, it will be signed at the following meeting, July 7. There is a 12-day appeal period that ends July 19th.
- DEQ Clean Water State Revolving Fund
 - This is a DEQ loan service for district led projects for restoration. I've submitted a request for more information. This loan also offers principal forgiveness.
 - Submitted loan application to DEQ.
- Met with City and contractors for sewer project on May 4th.

Discussion: Boone met with City staff last week and K&E about the permit process and timeline. He reported that July 15 – September 15 is the City's in-water work window. Discussion took place about the possible timeframe for DLWID's project and length of time to get work done, and if only August, whether an extension could be obtained. Discussion of City Planning Commission meeting on June 16th.

Operations

- Impoundment structure has been installed.

- Met with students from Caldwell Idaho at Hostetler Park. Discussed Devils Lake, how unique it is and some of the issues it has faced recently. They are apart of a STEM class room that traveled to Oregon during their spring break.
- Attended Taft's career fair on May 11th.
- Paternity Leave: plan to have intermittent leave, working 2-days per week and attend board meetings.

Discussion: Boone met with students from Caldwell, ID about Devils Lake. He also talked about attending the career fair at Taft. Boone described his paternity leave plans.

11. Board Member Comments:

It was suggested that Boone's employee evaluation take place in June prior to the board meeting. Tina may be late, Susan out of town that week. Budget hearing also next month. It was suggested that an executive session could be a different day. It was agreed to have executive session at 5 prior to July meeting. Discussion of quorum on June 11th.

12. Public Comment:

Anne Nites asked about the role of budget committee members. Budget committee members' role was discussed.

Next Meeting: Thursday, June 11, 2026

Meeting adjourned at 7:47 pm

Submitted by Susan Wahlke